

13 July 2023

National Capital Accounting Pty Ltd  
PO Box 4237  
Kingston ACT 2604

Dear Ms George,

Pursuant to your request and in connection with your audit of Canberra Bridge Club Inc for the financial year ended 30<sup>th</sup> June 2023, we submit the following representation, after making the appropriate inquiries and according to the best of our knowledge and belief:

**General**

1. We acknowledge our responsibility for the fair presentation of the financial statements and the appropriate disclosures of all information required by the statute.
2. All financial records and related data have been made available for inspection. All material transactions have been properly recorded in the accounting records underlying the financial statements.
3. There have been no irregularities involving any member of management or other employees that could have a material effect on the financial statements of the association.
4. There have been no:

Contraventions or possible contravention of the Corporations Act or regulations in relation to the association or

Indications that the financial position of the association may be, or may be about to become unsatisfactory.

**Assets**

5. There were no deficiencies or encumbrances attaching to the title of the association's assets at balance date other than those reflected in the financial statements.
6. There are no agreements to repurchase assets previously recorded in the accounting records as sold.
7. Adequate provision has been made in the financial statements for any permanent diminution in the value of the fund and any non current assets.

#### Liabilities

8. All liabilities which have arisen or which will arise out of the activities of the fund to the end of the financial year have been included in the financial statements.
9. There were no contingent liabilities, including guarantees, as at balance date which is not disclosed in the financial statements or the notes thereto.

#### Other

10. No events have occurred subsequent to balance date which would require adjustment to or disclosure in the financial statements.
11. Other than detailed in the association's financial statements the association is not aware of any breach or non compliance with the terms of any contractual arrangements, however caused which could materially impact on the association which would have an effect on the financial statements.
12. The association has an established procedure whereby the adequacy of insurance cover on all assets and insurable risks is reviewed on a timely basis. This review has been performed, and where it is considered appropriate, assets and insurable risks of the fund are adequately covered by insurance.
13. The minutes of meetings made available to you are a complete and authentic record of all meetings during the financial year. All statutory records were properly kept during the period.
14. Records maintained during the period were in accordance with the Australian Taxation Office requirements.
15. We have responded fully to all enquiries made to us during the course of your examination.
16. Nothing has come to our attention that would indicate that the financial statements are inaccurate, incomplete or otherwise misleading.



Tim Mather - President



Jennifer Yeats - Treasurer